



# NEWSLETTER

## AMERICAN SOCIETY FOR VETERINARY CLINICAL PATHOLOGY

February 2003

Newsletter #1

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### Important Dates

June 1, 2003	ACVP/ASVCP Annual Meeting Abstracts due
July 1, 2003	ASVCP Annual Case Review submissions due
November 16-19, 2003	Annual ASVCP/ACVP Meeting, Banff, Alberta, Canada

### President's Message: Standing Committees 2002-2003

Colleagues,

As 2003 begins, I am looking forward to another productive year for the ASVCP. Our organization is full of creative and talented people who dedicate their time to the growth and development of the Society. I want to share with you the names of the members of the Society who have volunteered to serve on the standing committees for 2002-2003. I also would like to share with you the goals that have been set for these committees for the upcoming year. I have followed a very similar format as Eric Schultze, our immediate Past-President, used last year. In fact, many of the goals and overviews of the committees are identical to last year, since the core functions of the

committees are very comparable on an annual basis. But I have also added some new challenges. These are based on the discussions we had within the Executive Board and with the committee chairs at the annual meeting. One common goal for all the committees is to develop or update a charter that briefly outlines the mission and structure of the committee. Although some of these committees have been functioning for several years and understand their role, as committees grow in members and responsibilities, it is important to update the charter to document roles and responsibilities, or for newer committees to develop their first charter. One new committee that was formed just this year is the Electronic Communication and Technology Committee. Christine Hotz will chair this new committee. As the name implies, this committee will deal with issues involving computers and technology that impact the membership. We are looking forward to the input of this new committee in our organization. Finally, I want to thank all the committee members in advance for the dedicating their valuable time to the Society this coming year.

***William J. Reagan***

President, ASVCP

**Program Committee 2002-2003:** Joanne Messick (Chair), Harold Tvedten (EBL\*), Susan Tornquist, Judy Radin, Linda Vap, Dennis Olexson, John Harvey, Denise Bounous

\*EBL = Executive Board Liaison

The Program Committee aids the Executive Board and ACVP in planning for the concurrent annual meetings. Outgoing chair, Betsy Welles has done a tremendous job over the past three years. She was the first chair of this committee and thus did not have a blueprint to follow, but instead had to learn as she went along planning for each annual meeting. Betsy has provided Joanne Messick, the new chair of the Program Committee, a solid framework of the annual meeting planning process. Joanne and her committee will be able build on this strong foundation provided by Betsy. This coming year, the Program Committee will plan for the next concurrent meeting of the ASVCP/ACVP in Banff, Alberta, Canada in November 2003, as well as future meetings.

***PRESIDENT'S CHARGE FOR 2002-2003***

1. Develop or update a charter that outlines the structure and mission of the committee. It should include that the committee chair will serve at least 3 years at the discretion of the President. The committee chair will groom the new chair for 1 year prior to vacating his/her position. Committee members should serve a minimum of 3 years. To assure a constant supply of energy and new ideas, there should be an approximately 25% turnover in the committee members per year.
2. Incoming Chair, Joanne Messick, with the help of her committee, will plan the concurrent ASVCP/ACVP meeting in Banff, Alberta, Canada in November 2003. This meeting should be equivalent to or exceed in scientific content, attendance and hospitality, the excellent meeting that was held in New Orleans in 2002.

3. Chair, Joanne Messick, will continue to function as primary point of contact with the Rees Group for ASVCP meeting planning.
4. Chair, Joanne Messick, through the Executive Board Liaison, will keep the Executive Board informed of the upcoming meeting plans.
5. Work closely with the Regulatory Affairs Committee's Chair, Vince Meador, ILSI, and ACVP to develop a pre or post meeting workshop on a topic that is important to the drug development process (i.e. biomarkers) for Banff, Alberta, Canada in November 2003.
6. Begin a transition from planning the meetings on a yearly basis to a longer-term strategy (i.e., planning themes, workshops, obtaining speakers, etc. 2-3 years in advance). Because of the great success of the 1<sup>st</sup> quality assurance workshop, it is suggested that the committee work with the Quality Assurance and Standards Committee to determine the feasibility of the follow-up quality control/quality assurance workshop for the 2004 meeting.

**Education Committee 2002-2003:** Leslie Sharkey (Chair), Judy Radin (EBL\*), Patricia McManus, Mary Christopher, Lois Roth, Vanessa Preast, Kathy Curtis, Sue Tornquist, Rafael Ruiz Gopegui, Beverly Kidney

The Education Committee helps the Society in many ways, including organizing the "Teaching Clinical Pathology – A Forum for Discussion" session, planning the Trainee "Meet the Expert" Reception at the annual meeting, developing guidelines for clinical pathology trainees in the areas of hematology and clinical chemistry, and expanding and refining informational web pages. In general, this group promotes discussion and exchanges regarding course materials, curricula, innovative teaching formats and methodology that promote veterinary clinical pathology education.

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2. Plan the "Teaching Clinical Pathology—a Forum for Discussion" and Clinical Pathology Trainee "Meet the Expert" Reception for the upcoming ASVCP meeting in Banff, Alberta, Canada that will equal or exceed, in quality, value, and interest, the 2002 meeting in New Orleans.
3. Write an article for the ASVCP Newsletter on an education issue. A summary of Holly Bender's Learning Anytime/Anywhere Partnership (LAPP) report that was given at the annual meeting would be one suggestion.
4. The chair of the committee, Leslie Sharkey, will keep the Executive Board, through the Executive Board liaison, informed of the education committee's activities throughout the year.
5. Complete a manuscript for publication in *Veterinary Clinical Pathology (VCP)* that includes objective data concerning the growth, decline, and/or any alterations in

residency training/graduate education programs in veterinary clinical pathology. The ACVP Recruitment Committee recently collected information about clinical pathology training programs and this information could be the basis for such an article.

6. Within one year, complete work on the residency training guidelines for clinical chemistry and hematology, and submit them for publication in a suitable forum to *VCP*.
7. Continue to devise and promote new methods/technology and agreements to share educational materials between institutions involved in veterinary clinical pathology education.
8. Continue to seek and incorporate input from previously nontraditional sources (private diagnostic laboratories, pharmaceutical industry, and pathologists in private practice) for education materials.
9. Look at ways to continue to improve the educational content of the ASVCP website. Work through Mary Christopher and the ASVCP Secretary on this project. In addition, the newly formed Electronic Communications and Technology committee may also be a good resource.

**Regulatory Affairs Committee 2002-2003:** Vince Meador (Chair), Judy Radin (EBL\*), Nancy Everds, Pat Cusick, Ellen Evans, Glenn Elliott, Laura Boone, Daniela Ennulat, David Honor, Pat Benson, Dennis Meyer

Many of our members are employed in the pharmaceutical, Ag-Chem. and food industries, and private diagnostic laboratories. It is imperative that the membership be advised of current and impending legislation/regulations that may affect their daily business. The Regulatory Affairs Committee will advise us on the issues, form consensus opinions, and respond appropriately to these agencies on behalf of the ASVCP. Their specific goals are as follows:

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2. Survey government regulatory agencies, the pharmaceutical industry, national and international committees, meetings, and oral and written communications for issues affecting our membership and respond to these communications when appropriate.
3. The chair of the committee, Vince Meador, will keep the Executive Board, through the Executive Board liaison, informed of the regulatory issues and their impact on our membership.
4. Write a manuscript (editorial or scientific) on a regulatory issue affecting clinical pathologists and or medical technologists employed in industry and private diagnostic laboratories and submit it for publication in *VCP* in 2003.
5. Write an article for the ASVCP newsletter to keep the membership informed of regulatory issues facing our membership.

6. Develop a pre or post meeting workshop covering an important topic for those involved in drug development (i.e. biomarkers) for Banff, Alberta, Canada in November 2003. This workshop should be complementary to any that are being developed by the ACVP and ILSI.
7. Increase oral and written communication with special interest groups in related organizations and governance bodies such as STP, ACVP, SOT, AAVLD, AACC, PhRMA, and DruSafe. Try to develop synergy with the ACVP and STP regulatory affairs committees or equivalent, since these organizations often are interested in similar regulatory issues.

**Quality Assurance and Standards Committee 2002-2003:** Laurie O'Rourke (Chair), Judy Radin (EBL\*), Jane Wardrop, Joyce Knoll, Carolyn Haines, Jim Matthews, Barry Mitzner, Dennis Olexson, Renee Pearson, Karen Russell, Brent Hoff

The Quality Assurance and Standards (QAS) Committee is involved in quality assurance and quality control issues affecting veterinary clinical pathology laboratories. The committee has worked diligently to develop recommendations and checklists regarding QAS for laboratories performing testing of animal samples. This has resulted in the development of position papers for the ASVCP regarding QAS and these will soon be published in the *VCP* as well as available in a booklet for distribution. The committee also helped organize an excellent workshop on quality assurance this past year.

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2. Continue to develop guidelines for minimum requirements of QAS in veterinary clinical pathology in the form of a flexible "living document" that can be updated as necessary. Specifically, work with Mary Christopher to complete the publication of the first set of quality assurance guidelines. Complete those guidelines that are in process, such as the guidelines on Cross Matching and Blood Typing, In-Hospital Veterinary Laboratory Testing, and Urinalysis, then start to prioritize new subject areas.
3. The chair of the committee, Laurie O'Rourke, will keep the Executive Board, through the Executive Board liaison, informed of the progress of the Quality Assurance and Standards Committee.
4. Due to the great success of the 1<sup>st</sup> quality assurance workshop, it is suggested that the committee work with the Program Committee to determine the feasibility of a follow-up quality control/quality assurance workshop for the 2004 meeting.
5. The chair of the committee, Laurie O'Rourke, will start to identify and groom a successor to guide the committee into the future.

**Development Committee 2002-2003:** Karyn Bird (Chair), Susan Tornquist (EBL\*), Michael Fry, Roberta Relford, Frances Clemo, Mike Scott, Dave Fisher, Betty Thompson, Denise Bounous

The Development Committee is responsible for all fund raising activities and coordination of those efforts. Contributions to the Society may be given for general support or designated for specific purposes such as sponsoring speakers or the trainee reception at the annual meeting. The Chair monitors all correspondence and works closely with the Treasurer. It is essential for the Development Committee and the Program Committee to have excellent communication and share information quickly. I would like to thank Frances Clemo, the past chair of the committee, for her leadership in obtaining significant monetary contributions to the Society in 2002. This accomplishment is especially noteworthy due to the difficult financial times many companies are experiencing. The Development Committee's goals for 2003 are as follows:

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2. The chair of the committee, Karyn Bird, will keep the Executive Board, through the Executive Board liaison, informed of the progress of the Development Committee throughout the year.
3. Work through Mary Ann Thrall, our liaison to the ACVP, and the ACVP External Finance Committee, and the Rees Group on ways to coordinate solicitation of donations from sponsors for the annual ASVCP/ACVP meeting.
4. Increase the total contributions to the ASVCP by 20% this coming year.
5. Start to evaluate, in conjunction with the Rees Group, what educational grants may be available to our Society.

**Membership Committee 2002-2003:** Tracy Stokol (Chair), Susan Tornquist (EBL\*), Julie Stickle, Andy Torrance, Shelley Burton, Bill Vernau, Sean Owens, Paula Krimer, Karen Hayes, Sharon Dial, Andrea Bohn, Nate Collins, Laura Keener

The objectives of the ASVCP Membership Committee are 1) to raise the international profile of the Society through positive communication of the Society's members, its functions, and clinical pathology as a specialty, and 2) to increase the membership by making applications available to interested individuals. Tracy Stokol, the current chair of the committee, has done a tremendous job in expanding the membership and scope of activities of this committee. Based on discussions with Tracy at the annual meeting, her group's goals for the year are as follows:

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2. Increase "awareness" (raise the profile) of the ASVCP internationally and promote membership in our Society, especially from previously untapped sources such as veterinary students, veterinary practitioners, and morphological pathologists.
3. Grow the membership by 25% in 2 years (carry over goal from 2002).
4. Increase the number of membership applications from non-DVM members.
5. Increase the number of membership applications outside of North America.
6. Pursue outreach activities to veterinary students.
7. Provide historical (last 5 years) demographic information on our current members, and capture demographic information on our future members.
8. Determine why people leave the Society.
9. Work with the Electronic Technology and Communication Committee and Mary Christopher to review the ASVCP website and come up with a plan on how to expand the website to help increase the benefits of membership.
10. The chair of the committee, Tracy Stokol, will keep the Executive Board, through the Executive Board liaison, informed of the progress of the Membership Committee through out the year.

**Electronic Communication and Technology Committee 2002-2003:** Christine Hotz (Chair), Harold Tvedten (EBL\*), Lois Roth, Kurt Zimmerman, Roberta Relford, Jennifer Thomas, Mary Christopher, Mike Scott

The ASVCP Electronic Communication and Technology Committee is a newly formed committee this year. The Executive Board saw a need to bring a group of people together with expertise in electronic communication and technology to help with Society projects that utilize these modalities. Christine Hotz has agreed to be the first chair of this committee. This committee will clearly become an important resource for the Society as we rely more and more on electronic forms of communication. The goals for this committee are as follows:

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2. Work with the Membership Committee to review the ASVCP website and develop a plan on how to expand the website to help increase the benefits of membership.

3. Work with the 1<sup>st</sup> year Executive Board member to look at the feasibility of providing an electronic version of the Annual Case Review Session that can be distributed to members of the Society.
4. Write an article for the ASVCP newsletter to describe the formation and function of the committee.
5. Assist other committees as needed throughout the year regarding technical questions on the use of electronic communications and technology.

## In Memoriam

We lost 2 members of the ACVCP during 2002: Dr. Gaylord McKissick of Bridgewater, NJ, member since 1966, and Dr. Gladys Villouta of the University of Chile, member since 2000. They will be missed.

## Call for Nominations

The Nominations Committee is seeking nominations for three officers: First-Year Executive Board Member, Treasurer, and President-elect. Nominees must be able to attend the ASVCP Executive Board meetings on an annual basis.

The First Year Executive Board member participates in all decisions of the Board, coordinates the annual Case Review Session, and serves as liaison to several standing committees. The term of service is one year. The Treasurer is the custodian of all properties of the Society, signs legal documents, and receives all fees, dues, and contributions as well as pays all debts of the Society. The Treasurer will serve one four-year term. The President-elect serves on the Executive Board, coordinates the Scientific Session at the annual meeting, acts as liaison to several standing committees, and becomes the President at the end of the President's term of office or if the President is unable to fulfill the duties of the office.

To make nominations please contact one the members of the Nominations Committee:

Eric Schultze -- Chair (Lilly Research Laboratories)	aes@lilly.com
Andrea Bohn (Washington State University)	abohn@vetmed.wsu.edu
Heather DeHeer (UPENN)	deheer@vet.upenn.edu
Ty McSherry (IDEXX Laboratories)	ty-mcsherry@idexx.com
Jenny Thomas (Michigan State University)	Thomas@dcpah.msu.edu

## Initial Call for Abstracts

The next concurrent meeting of the ASVCP and the ACVP will be held November 16-19, 2003, in Banff, Alberta Canada. There will be a combined ASVCP/ACVP Clinical Pathology Scientific Session for everyone that has interest in clinical pathology. The

format will be similar to that of the 2002 annual meeting. This will be a great opportunity to present experimental or clinical research data to colleagues and we will have both oral platform and poster presentations. The final decision regarding presentation format is at the discretion of the program committee. We encourage participation by a wide variety of individuals including faculty, senior scientists, diagnostic veterinary pathologists/clinical pathologists, trainees and many others. Presenters are required to attend the meeting. Now is the time for you to start planning your presentations!!! The deadline for abstract submission will be June 2nd, 2003.

### **ASVCP Young Investigator Award**

The ASVCP will present a \$500 award to the resident or graduate student whose platform presentation is judged best among the competing presentations. Eligibility requirements include a degree in veterinary medicine and enrollment in a residency or graduate program in pathology/clinical pathology or a related discipline. The oral presentation must describe original work of the competitor involving clinical or experimental research that relates to clinical pathology. Presenters are required to attend the meeting. Award selection will be based on the scientific content, abstract composition, clarity of presentation and ability to answer questions. Each trainee may submit only one presentation in this competition.

### **ACVP Young Investigator Award**

If you are a trainee and have a poster presentation, you can submit it for consideration in the ACVP Young Investigator Award. [Any abstract submitted for the ACVP Young Investigator Award is not eligible for the ASVCP Young Investigator Award.]

### **SUBMITTING YOUR ABSTRACTS FOR CONSIDERATION**

Detailed instructions that explain how to submit an abstract and how to enroll in the ASVCP or ACVP Young Investigator Award competition will follow in the next newsletter and will then be posted on the ASVCP website ([www.asvcp.org](http://www.asvcp.org)). Harold Tvedten will coordinate the combined ASVCP/ ACVP Clinical Pathology Scientific Session of this meeting. Please direct your inquiries for this session to Harold at the following address:

Harold Tvedten  
Tjällinge  
740 20 Vänge  
Sweden  
Phone: 46 18 370675  
FAX: 46 18 309565  
E-mail: [Tvedten@msu.edu](mailto:Tvedten@msu.edu)  
[Harold.Tvedten@klke.slu.se](mailto:Harold.Tvedten@klke.slu.se)

## Call for Case Review Submissions

### CALL FOR SLIDES AND CASES

Submissions are requested for the 2003 ASVCP Case Review Session. Materials that may be submitted include hematology, cytology or surgical pathology slides, electron photomicrographs, and interesting clinical chemistry or hematology cases. This is a popular and interactive opportunity to share cases and experiences among attendees.

#### TYPES OF MATERIAL REQUESTED

Cases should be classic examples or unique or unusual representations of diseases, clinical cases, or research data. Cases may represent any species. Analytic problems that are associated with instrumentation, assay conditions, statistical analysis or specimen handling are welcome. Stained, cover-slipped glass slides are preferred, but in certain cases, 2x2 transparencies will be considered. Surgical biopsies should be from lesions that would be examined cytologically, and ideally the submission should include a cytologic preparation.

#### Case Submission:

#### MATERIAL NEEDED

Eighty (80) glass slides are needed for each case. The submitter must check all glass slides to assure their quality. Please do not attach adhesive labels to the glass slides. If 2x2 transparencies or histologic sections are submitted, send only one transparency or histologic section. If the case is accepted, the submitter will supply 80 copies of the transparency or histologic slide.

For clinical chemistry or hematology cases, laboratory data including reference intervals for your laboratory should be submitted.

#### PRINTED MATERIAL / CASE INFORMATION / DIGITAL IMAGES

Please send a hard copy of case information with the slides or data. In addition, send 2 Word files as e-mail attachments to [radin.1@osu.edu](mailto:radin.1@osu.edu). If e-mail or attachments are a problem, these files may be sent on disk. The first file is the case history to be distributed with the slides sets prior to the meeting and should include contributors, specimen submitted, signalment, concise history, clinical findings, and pertinent laboratory data. The second file is information that will be distributed at the meeting and should include the information on the first file, plus diagnosis, slide description, discussion, and references.

In addition, please send 2-3, digital images that are representative of the lesions on the glass slide for possible inclusion in the case summary document. If 2x2 or electron photomicrographs are submitted, digital images of these must be submitted in addition to the non-electronic image. Digital images should be 1024 x 768 pixels in the JPEG format with compression set on high quality. Digital images may be sent by email or disk. A figure legend in Word should accompany the images. Inclusion of digital images is **required as part of the submission process** and is new for this year.

The goal of this session is to stimulate discussion and not necessarily to present a lecture or literature review with each case. If preferred, the submitter may include discussion questions to be answered at the case review session. These questions may inspire members to review cases before the meeting.

#### **WHEN AND WHERE TO SUBMIT**

The deadline for submission of cases is July 1, 2003. ***Please note the earlier deadlines due to the November meeting.*** Submitters will be notified of the results of the selection process by July 15, 2003. Only 20 cases will be presented at the meeting. Cases not selected for presentation may be returned to the submitter, retained for consideration as a 2004 presentation, or included in the 2003 cases as an interesting case, but not presented. Be sure to include your e-mail address with your submission.

Inquires and case submissions should be sent to:

Dr. Judith Radin  
The Ohio State University  
Department of Veterinary Biosciences  
1925 Coffey Road  
Columbus, OH 43210

Phone: (614) 292-4266  
FAX: (614) 292-6473  
E-mail: radin.1@osu.edu

### **ASVCP Patron List**

The Society gratefully acknowledges the following Patrons for their generous financial support for 2002 and/or 2003:

Abbott Laboratories  
AniLytics, Inc.  
Aventis Pharmaceuticals  
Boehringer Ingelheim Corp.  
Covance Laboratories  
DAKO Cytomation  
DuPont Pharmaceutical  
Eli Lilly and Company  
Genentech, Inc.  
Hoffmann-La Roche, Inc.

IDEXX Laboratories, Inc.  
MPI Research  
Novartis Pharmaceuticals Corp.  
OSI Pharmaceuticals  
Pharmacia Corporation  
Pfizer Global Research and Development  
Schering-Plough Research Institute  
Veterinary Clinical Pathology Consultant  
(Gail Walter)  
Wyeth-Ayerst Research

## ASVCP Financial Report

The Society has assets of \$99,228.13 in the money market account, and approximately \$65,500 in the primary checking account. As of February 10, 2003, the Society has 551 members, including 14 new applicants, 30 Life members, and 4 complimentary memberships. Of currently listed members, 323 are current on dues payments, 165 are one year in arrears, and 29 are two years in arrears. The latter 29 members will be deleted from the member list if payment is not received by April 1, 2003. Any address changes should be sent to Sonjia Shelly (sonjia-shelly@idexx.com, or FAX 916-267-2458). Address changes MUST be received by February 28 if they are to appear in the 2003 Membership Directory.

## Executive Board News

The members of the ASVCP Executive Board correspond regularly during the year via electronic mail and telephone conferences to accomplish the Society's Business. Since publication of the ASVCP Newsletter #4, 2002, the Board agreed by majority vote to: 1) send hard copies of Veterinary Clinical Pathology to a faculty advisor of each Pathology Club at the major North American Veterinary Colleges, to be placed in an area of most benefit to the club; and 2) to accept a 3 year management contract with the Rees Group. For more information regarding the Rees Group decision and for other recent Executive Board actions, please see the minutes of the annual Executive Board Meeting and of the 2002 ASVCP Annual Business Meeting, later in this Newsletter.

## Revision of Constitution and Bylaws

Voting on the revised ASVCP Constitution and Bylaws officially ended at 5 pm on January 15, 2003. We are pleased to announce that the revision of the ASVCP Constitution and Bylaws dated August 2002 passed by overwhelming majority vote. The documents became active immediately. Copies of these documents were sent to all members in August 2002 and will appear in the yearly ASVCP Directory. Special thanks are extended to the members of the *ad hoc* Committee on Constitutional Reform: Janver Krehbiel (Chair), Rose Raskin, and Gary Kociba; Past Presidents Jeanne George and Eric Schultze; and current President Bill Reagan, for two years of intense work and discussions in preparation of these documents which define the membership, infrastructure, objectives, policies, and practices of our Society.

## ASVCP Committee Updates

Please see the President's Message, this issue, for the 2002/2003 member lists of each ASVCP standing committee, the purpose/functions of each committee, and the committee charges for 2002-2003.

## VLP Update

Summary of the New Orleans meeting, December 7-11, 2002

The Veterinary Laboratory Professionals had a very good turn out again this year. The speakers and topics were as follows:

Douglass K. Macintire	Diagnosis of Canine Hepatozoonosis
Laura Keener	An Overview of Theileria, Babesia, Hemoproteus, and Plasmodium: A Zoo Perspective
Edward B. Breitschwerdt	Clinical and Laboratory Diagnosis of Vector-Borne Pathogens
Christine Olver	Malaria: Diagnosis in Mammals and Birds
Joanne B. Messick	Update on Feline Hemobartonellosis
Michael A. Scott	Interpreting the Alphabet Soup of Hemostasis Testing
Sean D. Owens	Blood Typing and Transfusion Medicine

Many thanks to these excellent speakers.

At the next meeting we plan to discuss Coombs testing and continue the discussion on crossmatching.

We would like to thank Betty Thompson for her work as Chair of the group. Here is a list of the new leaders for 2003:

Chair	Linda Vap
Co-Chair	Dennis Olexson
Newsletter	Lisa Shipp
PACE credits	Carolyn Haines

The next meeting is scheduled to be November 16-19, 2003 in Banff, Alberta, Canada. Hope to see you there.—Submitted by Lisa Shipp

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### Summary of Executive Board (EB) Meeting

12/7/02

**Present:** Immediate Past-President Jeanne George, President Eric Schultze, President-Elect Bill Reagan, Executive Board Member Harold Tvedten, Executive Board Member Sue Tornquist, Treasurer Sonjia Shelly, Secretary Jenny Thomas, Incoming Board Member Judy Radin, and Incoming Secretary Marlyn Whitney.

The meeting was called to order by Eric at 8:09 AM CST.

**MOTION:** The motion to approve the minutes from the 2001 EB meeting, 2001 Annual Business meeting, 2001 lunch meeting with ACVP Council, and 2002 telephone conferences (April and September), and the list of 2002 decisions by electronic voting was seconded and approved.

#### 1<sup>st</sup> Year Executive Board Member's Report

Sue reported that 34 cases were submitted for the annual Case Review Session. Other than submission of glass slide sets, all communications were completed electronically. Seventy three case sets have been sold to date. There

will be a microscope and a box of slides available for people to evaluate during the meeting. Mailing slide sets to Canada via UPS requires an additional fee due to customs. Sets in the future should be sent to Canada via US mail. Sonjia stated that income from the slide sets to date is a little over \$3400 while expenses for making booklets, slide boxes and shipping will total approximately \$3500.

**MOTION:** A motion to increase the cost of slide sets to \$55 and \$60 respectively for mailing to US and non-US addresses was seconded. Following discussion, a friendly amendment to change the fees to \$55 US, \$60 Canada, and \$65 to all other addresses was accepted. The EB discussed whether sale of the slide sets should generate a profit, the value of the slide sets as a resource, and the difficulty of billing at 3 different levels. A friendly amendment to change the fee structure to \$55 to all North American addresses and \$65 to all other addresses was accepted and approved with one dissenting vote.

Potential problems associated with having the Case Review Session on Wednesday morning instead of the usual Tuesday afternoon time slot were discussed. The move was done to allow ASVCP members to attend the ACVP Education Session on Tuesday afternoon.

Eric asked Sue to send a letter of recognition to all presenters in the Case Review Session and to their supervisors. Sue will send a copy of the case summaries to Mary Christopher to post on the ASVCP website. The EB discussed the possibility of offering pre-meeting and final summary case booklets as a CD and/or as pdf files instead of sending paper booklets in future years. The possibility of including digital images was also discussed.

**MOTION:** A motion to move toward electronic distribution of annual case review material with the specific details to be determined by a committee on electronic communications and information technology was seconded and approved by unanimous vote.

Sue served as liaison to the ASVCP Education, Regulatory Affairs, and Quality Assurance and Standards (QAS) Committees. Committee reports appear later in the minutes. The focus of the Teaching Veterinary Clinical Pathology Session this year is QA/QC and was coordinated by Lois Roth and Steve Stockham. Leslie Sharkey will become chairperson of the Education Committee in 2003. The ASVCP Regulatory Affairs Committee had limited activity during 2002. A major accomplishment of QAS Committee was to organize a workshop on quality assurance at the annual meeting. Work is continuing on the QAS guidelines and several are available on the ASVCP website.

#### **2<sup>nd</sup> Year Executive Board Member's Report**

Harold reported on the 2003 ACVIM Forum. Jane Armstrong was the ACVIM contact person. Useful information was located on the ACVIM website. It was difficult to find speakers on a new, exciting, and cutting edge topic. Bernie Feldman and Renee Prater agreed to present 8 hours on hemostasis testing. Harold will be unable to attend so they will moderate for each other. Bill suggested asking Jane what the ACVIM really wants for these sessions. At the 2002 Forum, the best attended clinical pathology sessions were those that were clinically oriented and not cutting edge research topics. Themes presented in recent years include infectious diseases of blood cells (2000), clinical chemistry and immunocytochemistry (2001), and RBCs and platelets (2002). Eric asked Harold to send letters of recognition to the presenters at the 2003 Forum and to their supervisors.

Harold served as liaison to the ASVCP Development and Membership Committees. Committee reports are found later in the minutes.

Harold discussed the formation of the European College of Veterinary Clinical Pathology (ECVCP). The possibility of expanding European membership in the ASVCP was extensively discussed and deferred to the ASVCP Membership Committee.

#### **Report of the President-Elect**

Bill asked Harold to get a list of positive and negative features of this year's annual meeting from EB members and to distribute a summary to the EB. The Rees Group used the list from last year's meeting to help plan the 2002 meeting.

The clinical pathology session at the 2002 ACVIM forum went well. The increase in honorarium made it easier to recruit speakers.

The Veterinary Laboratory Professionals (VLP) set up a new listserv in 2002 and encouraged members to join the ASVCP. The VLP had representation on all ASVCP Committees this year.

The Constitutional Reform Committee (members include Jan Krehbiel, Rose Raskin, and Gary Kociba, with EB liaisons Eric Schultze and Bill Reagan) completed their work. Voting on the revision will continue through 1/15/03.

The proposed constitutional revision will be discussed at the annual ASVCP Business Meeting on 12/8/02. Eric suggested presenting plaques to Committee members to thank them for their hard work.

Bill stated that the roles of the President-Elect and the ASVCP Program Committee chair in planning the annual meeting need to be better defined. This will be discussed by the Program Committee in New Orleans. The Committee will notify the EB if the duties need to be adjusted.

Ed Breitschwerdt is the keynote speaker for the ASVCP/ACVP Clinical Pathology Scientific Sessions. There are 7 poster presentations and 5 competitors for the ASVCP Young Investigator Award. The website submission for the meeting abstracts worked well other than Bill needed to edit the submissions to get them into the proper format. Deadlines are short between when abstracts are due and when they must be edited. This will be discussed with the Program Committee. The ACVP agreed to provide LCD projectors for this year's meeting; however, presenters needed to provide their own computer and cables. This caused some confusion. There needs to be better communication in the future to inform members of requirements by the AV companies running the meeting.

Bill followed up with Karl Weiss from the AVMA on listing clinical pathology as a discipline. The AVMA acknowledged receiving the ASVCP's request and will address these discipline codes in the near future.

Eric and Bill will meet with Susan Rees about a management contract during the annual meeting. The initial contract needs some wording changes and reevaluation of time estimates. Once an amended contract is developed, it will be sent to the EB for review.

The ACVP supply and demand survey has been completed. It will be presented in a poster at the annual meeting, discussed at the Town Hall, and posted on the ACVP web site.

#### **President's Report**

Eric will give Bill a file of all important electronic messages and correspondences for the past year. The EB needs to discuss what documents should be saved in future years. Harold suggested producing a yearly CD containing all important documents. It could be easily saved, stored in archives, and searched (if the files are named properly).

A decision about employing the Rees Group for management services will be pursued by the EB during the next year. The ASVCP will still be largely run by volunteers. The services provided by the Rees Group will be ones that the ASVCP can afford and that will provide better services for the membership.

Eric wrote a letter of appreciation and sent a plaque and check to Lisa Holeman recognizing her service in managing the ASVCP web site for the past few years.

In the interest of time, Eric referred EB members to his report in the meeting notebook for a more complete summary of his activities during the past year.

#### **Immediate Past-President's Report**

Jeanne wrote a press release for the AVMA about last year's annual meeting that included a photograph of Vic Perman. This year pictures of EB candidates were included in the Newsletter with their statements to attempt to increase the visibility of the election. It did not increase the number of members who voted. Including stamped addressed envelopes or allowing electronic voting were discussed as possible ways to stimulate voting by members.

Jeanne has identified one evaluator for the ASVCP Young Investigator Award and will recruit 2 more. She will attach the accompanying abstract to the evaluation forms that Claire Andreasen developed several years ago.

Jeanne is presenting a poster at the meeting and is writing a manuscript in honor of the 30<sup>th</sup> anniversary of the first clinical pathology certifying examination. The ASVCP has an extensive history of the Society written by Steve Stockham and Harry Barrier that ends in the early 1970s. Details on ASVCP history are incomplete since that point. Jeanne proposed investigating Iowa State University (ISU) or some other university library as a potential repository of our archived material. ISU is the current repository of archived material from the ACVP. Eric stated that Rees Group archives material as part of their services. Bill will contact the Rees Group and Jenny will contact ISU to find out what archiving services they offer. Several EB members expressed a preference for maintaining the archives at a library. The possibility of scanning these documents for electronic storage was discussed. Eric asked Jeanne to consider becoming the ASVCP historian. She asked to defer her decision for a year.

#### **Secretary's Report**

Jenny was not able to get the ASVCP Newsletter mailed non-profit through Michigan State University (MSU) following her relocation. She applied for and purchased a non-profit mailing permit for the ASVCP. Marlyn Whitney, incoming

Secretary, will check into mailing non-profit through the University of Missouri. If Marlyn does not need the non-profit permit, the Society can transfer it to either Sonja or the Rees Group. The cost of printing the Newsletters increased at MSU. Jenny will send out the December 2002 Newsletter and Marlyn will handle ASVCP Newsletter #1 in February 2003.

At the request of the EB, Mary Christopher has successfully moved the ASVCP website from Purdue University to the host used by *Veterinary Clinical Pathology (VCP)*. This will allow the incoming ASVCP Secretary to directly post material to the website.

Jenny reported that she did not send out an ASVCP brochure with the 2002 directory because past discussions by the EB indicated mixed feelings about the success of the mailing. The ASVCP Membership Committee plans to update and improve the brochure. The directory was mailed with the August Newsletter because of problems getting member address changes in time for the April/May Newsletter. The need to mail the directory earlier in the year was discussed. Members will be informed that all address changes must be submitted to the Treasurer by February 15, 2003 to be included in the 2003 directory. The possibility of posting the directory as a pdf file on the ASVCP website as a members only accessible file was discussed. This would allow information to be updated throughout the year. Marlyn volunteered to pursue this further. The list of patrons has not been included in recent directories but should be included in future directories.

The EB discussed the possibility of sending out the Newsletter electronically to save mailing and printing costs. Newsletters could be offered as a printable pdf file on the website (with members receiving an electronic message including a hot link to the website). Alternatively, newsletters could be attached as a pdf file to an electronic message. The EB decided to offer the newsletter electronically next year along with paper copies. In 2004, members will indicate on their renewal notice whether they want to receive a paper copy or an electronic copy of the Newsletter. Jenny will check with Mary to see if there is any way to count the numbers of people who access the newsletter on the website.

#### **Treasurer's Report**

Sonja reported that revenues through 12/2/02 include members dues (\$32,227), patrons/ meeting sponsors (\$21,750, including some contributions for 2003), slide set 2002 (\$3,415), VCP (\$19,663), and ESVCP (\$2,970) for a total of \$79,845. Expenses through 12/2/02 include the 2001 meeting (\$13,703), slide set 2002 (\$1,546), membership committee (\$850), newsletter (\$5,993), office supplies (\$1,283), VCP (\$44,642), 2002 meeting (\$1,630), accountant (\$2,400) for a total of \$72,047. Net income is \$6,798. Assets consist of \$43,378 in the checking account and \$98,882 in the money market account. This much money is kept in the checking account to waive fees associated with maintaining the account and to leave enough money for Sonja to pay bills as they come due. The Rees Group may offer alternative ways to invest those funds while keeping the money accessible. The largest time commitment for the Treasurer is to send out member dues then collect and record payments. When members pay for ASVCP related expenses with credit cards, the ASVCP pays a small fee. These are difficult transactions for the Treasurer to track. This is another service offered by the Rees Group. The ASVCP will likely break even this year. The cost for publishing VCP almost doubled in 2002 compared to 2001. Other costs that were significantly higher in 2002 compared to previous years include the newsletter and the 2001 annual meeting. Information about meeting costs and income for the 2002 meeting will not be available until 2003.

Eric reported that the accountant who evaluated the ASVCP's books stated "in my opinion, the Treasurer complied with the bylaws of the American Society for Veterinary Clinical Pathology in all material respects." The books will be reevaluated when a new Treasurer is elected to office. The possibilities of having the Rees Group fill out the annual tax report or purchasing some type of tax software program to prepare the tax forms for the ASVCP were discussed.

There are 48 new member applicants for the past year and 3 applicants for lifetime membership (see the Business Meeting minutes for a complete list of names).

**MOTIONS:** A motion to accept the list of membership applicants was seconded and approved by unanimous vote. A motion to add Mary Schumacher, Susan Rees, and Jane Shepherd from the Rees Group as complimentary members was seconded and approved unanimously.

#### **Program Committee Report**

Betsy Welles and Joanne Messick reported that the QAS workshop (running concurrent to the EB meeting) has 76 paid attendees. A 50 person limit was originally placed on the workshop but the number was increased due to overwhelming demand. The ASVCP maintained a reservation list before meeting registration was available. This list did not work well and should be reevaluated before using for future workshops. When scheduling future workshops, attendees should be provided with name tags. For the current workshop, Dr. Westgard supplied 2 books for \$100, a cost significantly less than retail price. He brought 12-13 extra copies that the ASVCP will purchase and sell for

\$125. The EB approved having the chairs of the Program and QAS Committees take Dr. Westgard out to dinner. The EB discussed other potential future workshop topics including additional QAS workshops. The incoming chairperson of the Regulatory Affairs Committee has expressed an interest in offering a workshop.

Betsy stated the need for consistency in honoraria and expenses provided to speakers. The ASVCP only provides invited speakers with one night's lodging while the ACVP provides 2 nights. This needs to be corrected next year to match the ACVP. Speakers for the VLP sessions get less honoraria and no expenses. However, VLP members pay significantly less meeting registration costs. The possibility of raising registration rates for VLP members to help offset the costs associated with increasing the honoraria and expenses will be discussed with the VLP chairs.

The Rees Group helped order food for the meeting and handled all communications with speakers after the initial invitation to speak. Jeanne complimented the Rees Group on the exhibitor brochure. Jane Shepherd from the Rees Group reported that the exhibitor hall was full. The ACVP website was down for a few days this fall while changing host sites. This occurred when many people were trying to register for the annual meeting.

The Program Committee decided to not schedule an afternoon off during the annual meeting in 2002. Eric asked Bill to survey the EB via electronic mail about whether to continue this in future meetings. The Case Review Session was moved to Wednesday morning so it would not conflict with the ACVP Teaching Session on the oncology initiative. This Case Review session will likely move back to the traditional Tuesday afternoon time slot in 2003. Betsy will meet with the ACVP Standing Education Committee and try to make sure that at least one of the concurrent sessions at next year's annual meeting has a clinical pathology theme. The 40<sup>th</sup> anniversary of the ASVCP will be in 2005 so the need to start planning a recognition event was discussed. With the formation of the Program Committee, the duties of the President-elect associated with the annual meeting are limited to choosing a list of speakers, making the initial invitation, and moderating the scientific sessions. All other meeting duties are handled by the chair of the Program Committee.

Eric suggested that the Program Committee start long term planning of meeting topics. The likely topic for next year's meeting will be markers of disease. The Program Committee will discuss next year's meeting when they meet in New Orleans. The EB complimented Betsy and thanked her for her years of service as the chair of the Program Committee.

#### **Listserv Report**

Mike Scott reported that he became manager of the listserv (started at University of Missouri by Dan Boon) when Dan left the University of Missouri. The original goal of the listserv was to allow members to exchange ideas. The listserv was largely self-run and people could subscribe or unsubscribe on their own. The listserv was moved to Michigan State University (MSU) last year. At that time, the EB decided to restrict the listserv to members of the ASVCP, ESVCP and VLP. Although this takes significant time for Mike to manage, the EB decided to continue to limit access to the website. There are 400-500 subscribers currently. There is a small fee associated with maintaining the list that is paid for by MSU. The EB decided during the last year that listserv subscribers could advertise on the listserv for free but non-subscribers would have to pay for the ASVCP advertising package.

The issue of how long to maintain archived messages was discussed. Archived messages (especially images) take a significant amount of space. At times, people send large pictures that temporarily shut down the listserv. This could be avoided if people post images to another website (either at their institution or the ASVCP website) then direct people to go to these sites to view the images. The EB suggested limiting the archive to 3 months of messages.

Eric suggested Mike send a message every 3 months to remind people that: (1) when they hit reply, the message will be viewed by everyone on the list; (2) there is a website that has instructions on how to use the listserv; (3) to update their electronic address changes; (4) to limit the size of images that they send; and (5) to set their email so that it does not display out of office emails to the listserv. The EB is forming a committee on information technology/electronic communication. Eric asked Mike to liaison with this committee next year.

#### **Development Committee Report**

Harold reported for Frances Clemo (chairperson), who could not attend. The Committee had several conference calls during 2002. Due to the large size of the committee, communication between all members was sometimes difficult. The benefits of having such a large committee were discussed. The number of companies donating to the ASVCP decreased during the past year. DAKO became a new sponsor this year. The Committee revised the letters soliciting donations and the donation form. The Rees Group offers help with fund raising. As the membership and the need for services increase, fundraising will need to be a major focus. Susan Rees stated that clinical pathology is a positive selling point for exhibitors at the annual meeting. Other activities of the ASVCP may also be attractive to sponsors. It is important that companies receive a single request from the ASVCP and not multiple requests from different groups within the ASVCP.

Frances Clemo has asked to step down. Karyn Bird will be the new chairperson. Although the Development Committee did not increase sponsorship during the past year, they did a good job considering the current economic environment.

#### **Regulatory Affairs Committee Report**

Sue reported for Bob Hall (chairperson), who could not attend. There were no further developments on the FDA's Redbook II or the internal EPA's effort to define an adverse effect in toxicologic studies. Liaisons were assigned to related organizations including AACC (Nancy Everds), ACVP (Patrick Cusick), SOT (Vince Meador), and STP (Glenn Elliott). Glenn Elliott is heading a group that will write a white paper to address Part 11 compliance in pathology. The Committee is also working on some manuscripts. Bob Hall is stepping down and will be replaced by Vince Meador. Denny Meyer is joining the Committee. Vince is enthused about offering a workshop such as biomarkers or hepatotoxicity. Accomplishments of the Committee for the past year include writing an article for the ASVCP Newsletter, setting up liaisons with other societies, and adding a member from the VLP.

#### **Quality Assurance and Standards Committee Report**

Laurie O'Rourke (co-chairperson) reported for Kathy Freeman (co-chairperson), who could not attend. The QAS Committee wrote a summary for the ASVCP Newsletter. The QAS workshop exceeded attendance expectations. Early feedback from the workshop has been positive. Laurie suggested that the QAS guidelines need to be more cohesive and definitive. Work on the introduction is stalled. Work on the urinalysis guideline is ongoing. The guidelines on Reference Intervals have been forwarded to Mary Christopher for publication. Some of the guidelines have been placed on the website. Gail Walter organized a session on QA/QC at the DACC (Division of Animal Clinical Chemistry) meeting and included Laurie and Kathy as invited speakers.

Goals for the next year include completing the guidelines on in-house laboratory testing and urinalysis. Jane Wardrop is working on guidelines on crossmatching and blood typing. The Committee needs to form a focus group to address the topic of standards and determining acceptable errors for analytes for different species and ages in a species. Laurie mentioned the possibility of asking Dr. Westgard to help establish standards for veterinary medicine similar to those established by CLIA for human medicine. The Committee will work on updating the summary of Programs for Proficiency Testing to post on the ASVCP website. The possibility of sponsoring another workshop on QA/QC was discussed. This could include inviting Dr. Westgard again or offering a more interactive workshop. Future workshops could be at the annual meeting or at regional meetings.

#### **Veterinary Laboratory Professionals' Report**

Betty Thompson (chairperson) and Linda Vap (co-chairperson) reported that Joy Snipes handled PACE credits and Pat Benson handled ASVCP Newsletter submissions for 2002. There will be 3 roundtable discussions at the annual meeting headed by Carolyn Haines, Linda Vap, and Pat Benson. There are 13 PACE credits offered this year due to the workshop by Dr. Westgard. The PACE credits are a draw for the clinical laboratory scientists who need them for recertification. The number of people who subscribe to the VLP listserv increased from approximately 25 to 60 with the transfer to UCD. When new people subscribe, they get a welcome message that encourages them to join the ASVCP. The percentage of VLP members who are ASVCP members is not known. The goal of the listserv is to exchange technical information and discuss specific tests, analyzers, pricing, etc. Questionnaires are sent on the listserv, some of which lead to roundtable discussions at the annual meeting. All ASVCP Committees now have a VLP representative who serves a 3 year term. The VLP sessions at the annual meeting will have 7 speakers, several of who are also speaking at the other ASVCP sessions. Laura Keener is a speaker at the meeting. The main topic is hemoparasites.

Key issues for 2003 are: (1) to limit the time commitment for the people serving as VLP chair, co-chair, Newsletter submitter and PACE credit organizer to 1 year; (2) identify volunteers to serve on ASVCP Committees; (3) keep the ASVCP EB informed of current VLP members; (4) continue the PACE credit program; and (5) help identify sponsors to help pay for the annual meeting. Eric asked Betty and Linda to better define the VLP membership and to determine how many are ASVCP members. Since the VLP is a special interest group of the ASVCP, they are governed by the ASVCP Constitution and Bylaws. Betty reported that the change in name from Veterinary Laboratory Managers to VLP significantly increased the number of members. Ways to expand membership further were discussed. Eric suggested the VLP consider increasing the time of service for the VLP chair to 3 years to increase continuity.

Eric asked Betty and Linda to determine how many VLP attendees at the annual meeting are paying meeting costs themselves or are sponsored by their employers. VLP attendees pay significantly less registration fees and therefore speakers at the VLP sessions are paid less than those at other sessions. If the registration fees increased, the ASVCP could pay speakers at the VLP sessions more. Betty and Linda were concerned that increased registration fees would limit attendance because many technicians have limited budgets for continuing education. Any attempts

to identify sponsors to help support the VLP meeting should go through the Development Committee. Eric stated that the VLP sessions at the annual meeting are an important part of the many sessions offered by the ASVCP. The possibility of renaming the VLP sessions something like Technical Sessions was discussed. Betty suggested looking at the ASCP to see how the clinical pathologists and technicians relate in human medicine. Eric requested that the VLP provide Bill with a list of goals and objectives for 2003. The EB expressed interest in finding a way for the ASVCP and the VLP to work closer together to provide better educational opportunities. The group discussed whether the VLP needs to maintain a separate listserv or make it part of the ASVCP listserv. EB members have been split in opinions on this issue in the past and the discussion was tabled until a later period.

### **Education Committee Report**

Mary Christopher reported that Leslie Sharkey will become chairperson next year. Since Karyn Bird will be the 2003 chairperson of the Development Committee, a new person from the Development Committee will need to be identified to serve as liaison on the Education Committee. Originally the Education Committee found a donor to sponsor the trainee lunch; however, the EB decided that all fund raising activity had to come through the Development Committee. No donor was identified so this year the trainee lunch will be funded by the ASVCP. Having patron sponsor specific events such as the trainee (Meet the Expert) lunch is an effective way to raise funds and will be a focus in the future. Roche Diagnostics will supply a light meal prior to the 2002 Teaching Veterinary Clinical Pathology Session.

Mary suggested adding a trainee to the Education Committee. The schedule at the annual meeting was adjusted so that the education sessions did not conflict with other sessions during the meeting. The 1998 survey of training programs identified topics such as QA/QC and acid base and electrolytes that have been covered in recent programs. The Education Committee does not currently coordinate topics with Program Committee. However, the Education Committee needs to maintain a liaison on the Program Committee be aware of topics pertaining to the annual meeting.

Mary has been working on a draft of the manuscript on the training programs.

An abstract from the Learn Anytime Anywhere Partnership (LAAP) was not included in the Education Session at the ACVP meeting because of a submission misunderstanding. Instead, Holly Bender will be demonstrating her teaching program at the annual Business Meeting. She will be looking at ways to include as many ASVCP members as possible. The use of this computer program to teach data interpretation will be the focus of the Education Session next year. The ASVCP Education Committee has effectively used national surveys to obtain funding for grants. This has been furthered with the LAAP. The ASVCP needs to continue to try to get grants to fund the annual meeting or aid the ASVCP as an educational organization. Eric asked Mary to consider being involved in this process in the future. Mary expressed an interest in working through the Education Committee to write funding proposals for well-defined projects related to education. Mary stated that the Education Committee needs to find better ways to provide educational resources to ASVCP members such as digitizing the annual case session slides and putting them on the website. Another goal is make the LAAP program accessible to members.

### **Veterinary Clinical Pathology Report**

The EB congratulated Mary Christopher on getting *VCP* listed in Medline and for transferring the ASVCP website to the new host site. Mary reported that Karen Young is serving as co-editor while Mary is on sabbatical. Rick Cowell resigned as cytology section editor and was replaced by Rose Raskin. The number of manuscript submissions is gradually increasing, particularly since Medline indexing. Medline indexing costs extra because all manuscripts must be formatted into a required style to get the information into the database. All articles back to 1998 have been archived and Mary plans to do the same with earlier issues. Manuscript turn around time for some sections has been slow and needs to be improved. *VCP* still has large numbers of case-based articles and needs increased submissions of original manuscripts. This will be particularly important for subsequent reviews by Medline that occur randomly and cannot be predicted.

The *VCP* website has not changed significantly since last year. The password access created some minor problems. Sharron O'Neil is managing the publication office and is responsible for maintaining the subscriber list, invoicing (e.g., color plates, advertising), processing manuscripts, etc.

Mary was planning to work on an on-line version of the journal during her sabbatical; however, she has been approached by Blackwell Publishing about being a publishing partner. Mary suggested that the ASVCP consider having a professional publisher take over some of the publishing work. This would allow the website to take advantage of a larger publishing house to improve the quality and to provide things like a search engine. Blackwell allows scientific societies to maintain the copyright to all intellectual information. Mary will also check with Cadmus Publications depending upon what happens with Blackwell. Mary does not know about the cost involved. In some cases, Blackwell takes all responsibility for publishing costs if they are able to generate income via advertising

revenue or increased subscriptions. She will try to get this information to Bill within the next year. Currently the *VCP* recoups approximately 50% of publication costs from subscriptions. The current institutional subscription rate is \$85 US and \$95 outside of the US. These rates are progressively increasing every year. The ASVCP needs to consider charging libraries for on line access to the journal. Mary suggested offering members the option of only receiving the journal on line to decrease printing costs. She would like to survey members about their interests and what they would like to see with an on line journal.

### **Membership Committee Report**

Tracy Stokol (chairperson) reported that the committee added many new members in 2002. The overall opinion of members is that the current benefits of ASVCP membership are not sufficient to attract people outside of veterinary clinical pathology. The ASVCP needs to promote the organization on line and to continue to improve the ASVCP website. The website could have a members only area that offers perks such as challenging cases of the month or summaries and/or images from the annual slide (case) review sets.

The poster display was presented in an unmanned booth at the ACVIM forum, Purdue University student leadership program, and the annual meetings for the ACVP, SCAVMA, and Michigan Clinical Laboratory Scientists. Membership applications at these booths were color coded and none were returned. Tracy suggested that the booths have to either be manned or more interactive. A smaller poster was also sent to the DACC. The need to continue to display the poster at the SCAVMA meeting was discussed.

Most new ASVCP members are from the US and relatively few are international. ASVCP members could promote membership in the ASVCP whenever they present at continuing education seminars or other scientific meetings. ASVCP members could also promote membership by sponsoring lectures to senior veterinary students. The possibility of having the ASVCP provide funds to supply food at these lectures was discussed and Eric asked Tracy to provide a proposed budget. The committee discussed targeted mailings or advertising but reached no consensus as to their value. The ASVCP should also promote overseas membership, possibly by targeting mailings or by creating more interactions with groups like the ESVCP. The ASVCP could also establish links with groups like the DACC. The membership application brochure needs to be improved and updated. The listserv is perk of membership. If ASVCP members would agree to respond to queries about interpretations from internists, etc, this could encourage membership from these groups. The liability of answering these types of questions was discussed.

Bill stated the importance of determining why members chose to not renew. Tracy will have Membership Committee members contact people to find out why they dropped their membership.

### **Rees Management Group**

Susan Rees reported that 785 people were registered for the meeting as of 12/2/02 (excluding exhibitors, guests or speakers), making this the largest meeting held by the ASVCP and ACVP. The breakdown for registration was 28% via US mail, 47% via fax, and 25% via the ACVP website. The meeting in 2003 will be in Banff, Alberta, Canada. The possibility of low attendance due to the remote location was discussed.

The initial management contract for the ASVCP proposed by Rees Group has been reviewed by Bill and Eric. It covers the following basic areas: (1) general office; (2) annual meeting; (3) corporate development; and (4) national office administration. These were the areas listed by the ad hoc ASVCP Management Committee as the most important. This will include handling the mail, answering the telephone, handling faxes, disseminating information to the ASVCP membership, maintaining mailing envelopes, handling payment of some recurring bills (non-recurring bills would still be handled by the ASVCP Treasurer), helping the ASVCP Treasurer put together a budget, providing monthly financial statements (including reconciling membership), providing quarterly projections, assuring taxes are filed (ASVCP can either do the taxes or the Rees Group can hire an accountant for an additional fee); assisting with the Executive Board meeting (e.g., assembling all officer and committee reports), sending out annual dues notices, contacting members who do not renew, and maintaining the membership database (including capturing information on the membership). The Rees Group will assure that ASVCP accounts are totally separate from ACVP accounts. Corporate development will take time and Susan needs better information about what the donations will be used for and what is the mission of the Society. Susan assured the EB that she would initially oversee the ASVCP because it generally takes a couple of years for a society to learn to work with a management company and to allow the management company to take over the routine day to day work. This would free the EB to spend more time on long range planning.

Susan expressed concern with establishing a relationship with a company like Blackwell because the ASVCP could lose control over the distribution rights to any of the articles published in *VCP*. She praised Allen Press as a publishing company.

Susan suggested that the ASVCP pursue a joint relationship with the ACVP to encourage student pathology clubs. Development of these clubs could come from corporate donations or grant moneys. The possibility of applying for educational grants to put teaching material (e.g., ASVCP annual slide review sets) on the ASVCP website was discussed.

#### **New Business**

The EB discussed creating a historian position. Jeanne was asked to accept the position but requested to defer the decision for a year. The issue of what to do with the ASVCP archived material was addressed. Jenny volunteered to organize the material pending a decision to have either the Rees Group or a university library store the files.

Eric expressed appreciation for all of the hard work by the ASVCP Committee chairs. The EB members agreed that Eric should take the chairs out to dinner. Bill will try to get a list of all committee members for the upcoming year from the chairs by the end of the meeting. The need to recruit enthusiastic new members was discussed.

Development of a long term strategy to better integrate the VLP into the ASVCP was discussed. Bill will talk to the VLP leadership within the next month to continue this discussion.

Julie Reagan will be updating the ASVCP logo within the next two months.

The EB discussed the creation of a new Electronic Communications and Technology Committee that will deal with issues such as electronic voting, putting digital images on the ASVCP website or making the images available as a CD, etc. This committee will liaison with the ASVCP treasurer, secretary, and VCP editor. It will serve as a resource for the other committees that want to expand their electronic communication.

**MOTION:** A motion to create an Electronic Communications and Technology Committee was seconded and approved unanimously.

As the new President, Bill will be responsible for establishing the specific charge for the committee.

The ASVCP was financially stable in 2002 but did not grow. Expenses (e.g., meeting costs, VCP expenses, management company fees) are continuing to grow.

**MOTION:** A motion to increase the annual dues to \$75 for all members in North America was seconded. After extensive discussion and several friendly and unfriendly amendments, a final motion to increase the annual dues for 2003 to \$80 for North American members, \$90 for members outside of North America, and \$50 for students and trainees was unanimously approved.

The need to assure that the subscription rates for VCP increase similarly was discussed.

#### **Adjournment**

**MOTION:** A motion to adjourn at 6:14PM CST was seconded and approved unanimously.

## **ASVCP Annual Business Meeting Minutes**

**New Orleans, LA, December 8, 2002**

#### **CALL TO ORDER**

The meeting was called to order at 4:45PM CST by ASVCP President Eric Schultze.

#### **APPROVAL OF MINUTES FROM 2001**

**Motion:** The motion to approve the minutes from the 2001 annual ASVCP Business Meeting was seconded and approved unanimously by voice vote of the members present.

#### **PRESENTATION OF TRAINEE AWARD**

The ASVCP Young Investigator Award was presented by Immediate Past-President Jeanne George to Dr. Sean Owens for his talk entitled "Evaluation of a Rapid Agglutination Method for Detection of Equine Red Cell Surface Antigens (Ca and Aa) as Part of Pre-Transfusion Testing." The judges were Drs. Ted Valli, Maxey Wellman, and Steve Gaunt.

**UNFINISHED BUSINESS****Audit of Treasurer's Reports for ASVCP Accounts**

With the change of ASVCP Treasurer in 2001, the ASVCP books were reviewed by CPA Michael S. Glover. There were some minor correction suggestions due to changes in tax forms. The basic conclusion is summarized in the last line of the report and states: "In my opinion, the Treasurer complied with the bylaws of the American Society for Veterinary Clinical Pathology in all material respects." Steve Gaunt (former ASVCP Treasurer) was thanked for all his hard work.

**Revision of Constitution and Bylaws**

In 2000 Jeanne George established an ad hoc committee (consisting of Jan Krehbiel [chairperson], Rose Raskin, Gary Kociba, and Executive Board liaisons Eric Schultze and Bill Reagan) to evaluate the ASVCP Constitution and Bylaws. The committee found numerous omissions, errors, contradictions, and unclear items. In 2001, the committee amended how the Constitution and Bylaws are amended. Last year the committee was given the charge to complete the process. ASVCP Newsletter #3, 2002 contained a copy of the proposed revised Constitution and Bylaws and a mail-in ballot. The members were asked for questions and/or discussions and there were none from the floor.

**COMMITTEE REPORTS**

Eric reported that all committees were assigned a liaison from the Executive Board to speed communications and provide quicker access to resources. Each committee was given a charge that included short term goals, long term goals, and stretch goals.

**Development Committee**

Michael Fry presented the report for Frances Clemo (chairperson), who was unable to attend. The number of committee members increased in 2002 and include Frances Clemo, Karyn Bird, Michael Fry, Dave Fisher, Mike Scott, Roberta Relford, Harold Tvedten, Phyllis Fisher, and Ellen Willet. Karyn Bird will be the chairperson for 2003. Anyone interested in joining the committee was asked to contact one of the current members. There were 5 teleconferences in 2002. The committee revised the donation solicitation letters and reply forms. The donor database was updated. Individual committee members identified potential new donors. ASVCP members were asked to supply additional names of potential donors. In 2002, there were 19 companies that donated a total of \$18,750. They include Abbott Laboratories, Ani Lytics Inc., Aventis Pharmaceuticals, Boehringer Ingelheim Corp., Covance, Dako Corp., Dupont Stine-Haskell Laboratory, Genentech Inc., Hoffman-LaRoche, IDEXX Laboratories Inc., MPI Research, Novartis Pharmaceutical Corp., OSI Pharmaceutical, Pfizer Inc., Pharmacia Corp., Roche Diagnostics, Schering Plough Research Institute, Vet Clin Path Consultant (Gail Walter), and Wyeth Pharmaceutical.

To secure donations for 2003, letters were mailed to companies in late summer. Committee members have been assigned companies for follow-up telephone calls. The goal for 2003 is to increase donations by 25% over 2002 levels. Sponsors have already donated \$6500 for 2003 and include Abbott Laboratories, Ani Lytics Inc., Boehringer Ingelheim Corp., Lilly Research Laboratories (Eli Lilly and Co.), and OSI Pharmaceutical.

**Education Committee**

Mary Christopher (chairperson) listed members that include Holly Bender, Karyn Bird, Kathy Curtis, Armando Irizzary, Pat McManus, Lois Roth, Leslie Sharkey, Steve Stockham, Tracy Stokol, and Sue Tornquist. Leslie Sharkey will become chairperson in 2003. This committee meets yearly at the annual meeting to plan the Teaching Clinical Pathology Forum and the Trainee Meet the Expert Luncheon. The 2001 Forum discussed teaching clinical pathology to residents in other specialties and was coordinated by Leslie Sharkey and Pat McManus. The 2002 Forum covered quality assurance and test validation and was coordinated by Lois Roth and Steve Stockham. Attendance increased this year. A light supper was provided by Roche Diagnostics. The Meet the Expert reception allows clinical pathology residents and graduate students to meet and to interact with the Education Symposium speakers. The event was coordinated by Sue Tornquist.

The committee also maintains the database on training programs on the ASVCP website. An update was just completed. The committee is in the process of preparing a manuscript based upon a comparison of the 1998 and 2002 data on training programs to assess changes in the number, type and format of programs in the US and Canada.

Holly Bender reported on the teaching initiative that she coordinates. Clinical pathology training typically follows basic science courses in veterinary curricula and is often the first course to teach diagnostic reasoning. Past experience has shown that a case-based approach to teaching is effective at keeping students interested and involved. Many students jump to conclusions from the history and do not effectively use laboratory data to interpret cases. In 1997, a series of Virginia Tech grants allowed Holly to form a multidisciplinary research group (including an instructional designer, veterinary informaticist, and computer scientist) to develop software to teach diagnostic

reasoning. The software was used at Virginia Tech to teach veterinary students and instructional gains were excellent. Two years ago Holly partnered with Karen Young (University of Wisconsin [UW]), Mary Christopher (University of California at Davis [UCD]), Dale Smith (University of Guelph, Ontario), Jeanne George (then ASVCP President), the ASVCP, and Paul Pion (Veterinary Information Network) to write a grant that was funded by the Department of Education Learning Anywhere Anytime Partnerships (LAAP). There has been full implementation at Virginia Tech and a semester of implementation at Iowa State University. Pilot programs are underway at UCD and UW with full implementation planned for January. CDs containing a sample of the program were made available at the meeting and input was requested from ASVCP members.

Eric thanked Mary Christopher for her 6 years of service as chair and presented to her a plaque of appreciation and an ASVCP embroidered shirt. Under her direction, the committee developed a format for rotating committee members, established excellence in the Teaching Clinical Pathology Forum and the Education Symposium, initiated formation of the ASVCP Program Committee, established a database on clinical pathology training programs, completed 2 extensive surveys from which data has been used to obtain grants, initiated the Meet the Expert trainee luncheon, and facilitated ASVCP involvement in the LAAP initiative.

#### **Membership Committee**

Tracy Stokol (chairperson) reported that the committee was expanded in 2002. Members include Mary Jo Burkhard, Shelley Burton, Nate Collins, Laura Keener, Ty McSherry, Christine Olver, Phil Solter, Julie Stickle, Andy Torrance, Harold Tvedten, Bill Vernau and Karen Young. There were a total of 48 new ASVCP members this year. The committee has decided to target senior students, residents (in oncology, medicine, and pathology), veterinary practitioners, and internal medicine specialists as groups to encourage joining the ASVCP. The goal is to make the ASVCP more attractive to people who are not dedicated to veterinary clinical pathology. One approach is to include on the website member specific benefits that are training and teaching resources. Another approach is to sponsor a clinical pathology lecture at each of the veterinary schools for senior veterinary students and residents. The ASVCP Executive Board has agreed to provide food. Volunteers are needed to give these lectures. In addition, ASVCP members were asked to promote ASVCP membership to co-workers (e.g. laboratory technicians, students, residents, etc.) or when giving continuing education or other scientific presentations.

#### **Program Committee**

Betsy Welles (chairperson) listed committee members that include Joanne Messick (chairperson for 2003), Bill Reagan, Sue Tornquist, Harold Tvedten, Betty Thompson, Karyn Bird, Linda Vap, Linda Werner, Denise Bounous, and John Harvey. This committee organizes the annual meeting. ASVCP members were asked to provide suggestions or comments. This was the first time that the ASVCP sponsored a workshop prior to the meeting and initial feedback has been positive. The workshop on quality control and quality assurance featured Dr. James Westgard as speaker. Additional books from the workshop can be purchased from the ASVCP by contacting Betsy. The committee scheduled the meeting so that ASVCP sessions did not interfere with the ACVP Education Session on the oncology initiative. For this reason, the case review session (usually held on Tuesday afternoon) was moved to Wednesday morning. Betsy asked for ideas for topics or speakers for future meetings.

The Rees Group helped make ASVCP speaker honoraria and expenses comparable to that provided to ACVP speakers. Speakers for the Veterinary Laboratory Professionals (VLP) sessions receive a lower honoraria and no expenses. VLP members pay a reduced registration fee. This fee may need to increase in future years to help equalize speaker compensation.

Eric thanked Betsy for her years of service to the ASVCP. She spent 5 years on the Executive Board then volunteered to be the first chair of the newly formed Program Committee. The Program Committee chair selects topics and speakers, arranges travel plans, and makes other meeting plans (e.g., food, room locations, session times, AV requirements, etc.). She was given a plaque of appreciation and an embroidered ASVCP shirt.

#### **Quality Assurance and Standards (QAS) Committee**

Laurie O'Rourke (co-chairperson) reported for Kathy Freeman (co-chairperson), who was unable to attend. Committee members include Carolyn Haines, Joyce Knoll, Sally Lester (outgoing), John Lumsden (outgoing), Karen Russell, Sue Tornquist, Gail Walter (outgoing), Jane Wardrop, and Ellen Ziemer (outgoing). Anyone interested in joining the committee should contact Laurie.

The QAS committee summary for 2001 was published in the ASVCP Newsletter, The committee successfully coordinated the first QA/QC workshop at this annual meeting. There were 77 attendees. Gail Walter (current president of the Division of Animal Clinical Chemistry) organized a QA/QC session at their 2002 annual meeting with Laurie and Kathy as invited speakers. The Introduction and Clinical Chemistry QA guidelines have been placed onto the ASVCP website as html documents. They should soon be available as pdf files.

Goals for next year include: (1) writing guidelines for blood typing and crossmatching (headed by Jane Wardrop); (2) continuing work on other guidelines that are in various stages of preparation or are being considered; (3) initiating work to establish standards for testing in veterinary species; and (4) organizing a summary of programs for proficiency testing to be put on the ASVCP website. The committee would like to sponsor additional workshops and asked for feedback on potential topics.

### **Regulatory Affairs Committee**

Vince Meador (incoming chairperson) reported for Bob Hall (outgoing chairperson), who was unable to attend. Committee members include Pat Benson, Laura Boone, Pat Cusick, Glenn Elliott, Daniella Ennulat, Ellen Evans, Nancy Everds, David Honor, and Sue Tornquist. The charge to the committee was to proactively identify issues that affect the toxicologic clinical pathology environment and to coordinate responses to any regulatory actions or guidance documents. Liaisons were established to the AACC (Everds), ACVP (Cusick), SOT (Meador), and STP (Elliott). More liaisons will be established in 2003. The committee (led by Glenn Elliott) is in the early stage of developing a white paper to address part 11 compliance. The committee is also preparing a manuscript addressing carcinogenicity guidance documents for rodent studies. Additional manuscripts may address topics such as biomarkers. The committee is considering coordinating workshops in the future.

### **VETERINARY LABORATORY PROFESSIONALS**

Betty Thompson and Linda Vap (co-chairs) reported that Joy Snipes handled PACE credits, Pat Benson submitted material to the ASVCP Newsletter, roundtable discussions at the meeting were coordinated by Carolyn Haines, Pat Benson, and Linda Vap, and Laura Keener presented a talk on hemoparasites in zoo animals. This year, 13 PACE credits were offered at the annual meeting. PACE credits are a draw for clinical laboratory scientists who need the credits for recertification. The VLP listserv was moved to UCD and increased from 25 to greater than 60. When people sign up for the listserv, they get a welcome message that encourages them to join the ASVCP. VLP listserv members can subscribe to the ASVCP listserv. The VLP listserv allows members to exchange technical information, pricing information, and information about specific tests or analyzers. They distributed several questionnaires on the listserv that have ended up providing information for the roundtable discussions at the meeting. During 2001, each ASVCP committee included one representative from the VLP. VLP members will continue to work with the Development Committee to help identify additional companies willing to donate to the ASVCP. Most of the speakers at the VLP sessions are speaking at other ASVCP sessions and are providing more technical information at the VLP sessions.

### **VETERINARY CLINICAL PATHOLOGY (VCP) REPORT**

Mary Christopher (journal editor) reported that the manuscript activity in 2002 increased by approximately 7% over previous years. Forty two manuscripts were submitted as of 10/1/02 of which 27 are in review and 4 have been accepted or are in press. The rejection rate for the year (10/01-10/02) was 17% and a total of 31 manuscripts were published. Of those submitted, 24 were original manuscripts, 11 were "What's Your Diagnosis," 5 were case reports, 1 was a review article, and 1 was a research communication. There were also a couple of editorials, letters to the editor, and book reviews. Manuscript turnaround times remained similar to previous years. From the time of submissions, manuscripts are in review for approximately 2 months, back to the author for revisions for approximately 3 months, and in press for approximately 5 months. The time in press is partly determined by the fact that the journal is published quarterly. The number of "What's Your Diagnosis" articles per issue are limited so this also affects in press time. Submissions are increasing from many countries in Europe, Australia, South Africa and elsewhere.

There were no significant changes in the VCP website since last year. The publication office was moved to UCD where Sharron O'Neill (Mary's assistant) handles much of the manuscript processing, manages the subscriber lists, and handles invoices. The annual ASVCP and ESVCP meeting abstracts were published in the journal as usual.

VCP was approved for Medline indexing as of last February. In order to be indexed, articles must be provided in xml format so this has added expense. All articles from 1998 to now have been indexed. Archived issues do not get indexed by the MESH keywords but can be searched by author or title. The previous publisher (Fancy Publications) has given permission to have information from articles prior to 1998 indexed. As budget permits, these issues will be gradually added to the database. Mary challenged members to submit original research articles because this type of manuscript is essential to maintain Medline indexing.

Rick Cowell is retiring as cytology section editor and will be replaced by Rose Raskin. Karen Young is serving as co-editor while Mary is on sabbatical. Karen handles submission processing, coordinates the review process, and works with Allen Press on publication issues. Mary thanked Julie Reagan who has done layout and production for VCP for the last 4 years. Mary also thanked Becky Wisdom, the contact at Allen Press who helps with journal production and editorial work.

**LISTSERV MANAGER'S REPORT**

Mike Scott reported that the ASVCP listserv currently has 450-500 members. During the past year the subscription policy changed from an open subscription where anyone could join to a closed subscription limited to members of the ASVCP, VLP and ESVCP. The listserv was moved from the University of Missouri to Michigan State University. At that time, all members of the ASVCP with an email address were automatically subscribed and given instructions to unsubscribe if desired. The ASVCP website ([www.asvcp.org](http://www.asvcp.org)) contains basic information about the listserv and provides a website address with specific instructions pertaining to how to use the listserv (e.g., how to access messages that are currently archived for 3 months). Members were reminded to: (1) send Mike any updated email addresses; (2) minimize file size for images sent to the listserv (e.g., jpegs instead of tiff files) or post larger images on a separate website and send the website address to the listserv; and (3) remember that a reply to a listserv message is sent to all subscribers. Mike will be emailing quarterly messages reminding people how to use the listserv. If people receive private responses to a question that was posed, it would be helpful if the responses were summarized and placed on the listserv.

**SECRETARY'S REPORT**

Jenny Thomas reported that Newsletters were mailed out in 12/01, 2/02, 5/02 and 8/02. Members were reminded to send all address changes to the ASVCP Treasurer Sonjia Shelly to assure they receive ASVCP mailings. The directory was mailed with the August Newsletter. All address changes need to be received by 2/15/03 so that the directory can be mailed out with the May Newsletter. Starting next year, Newsletters will be available in pdf format as well as paper copies. After a trial period, members will have the option to get the Newsletter as a pdf file or to continue to receive a paper copy. Electronic distribution will decrease the workload on the Secretary and save the ASVCP mailing and printing costs. All 2002 Newsletters are currently available on the ASVCP website as pdf files. Members were asked to send any material to post in the Newsletter to the ASVCP Secretary.

Under the direction of Mary Christopher, the ASVCP website was revamped and moved to the same site that hosts the VCP website. During the move in late summer, the website was temporarily unavailable. Previously, the website was maintained at Purdue University under the direction of Dennis DeNicola and Lisa Holeman. The move will allow designated members of the ASVCP to directly edit the website. Members were asked to send material to post or any suggestions for the website to Mary or to the incoming Secretary Marlyn Whitney.

**TREASURER'S REPORT**

Sonjia Shelly stated that the Treasurer has 2 major functions: to manage the finances and to maintain the membership database. The ASVCP received a total of \$79,845 in income and had a total of \$72,047 in expenses (see the Executive Board Meeting minutes for a thorough breakdown). These expenses do not include approximately \$5000 for the fourth issue of the journal. This means there was a net income of approximately \$2000 through December 2, 2002. The ASVCP experienced significantly increased expenses in 2002 for VCP, the 2001 annual meeting and the Newsletter. The ASVCP has net assets of approximately \$44,000 in the checking account and \$99,000 in a money market account. Dues notices will be sent out in early December.

**INDUCTION OF NEW MEMBERS**

The Executive Board approved the list of new members that include Julie Armstrong, Tara P. Arndt, Susan M. Atkinson, Carrie Bonemer, Ann D. Brathauer, Jennifer L. Brazzell, Athema Louise Casimire, Ul Soo Choi, Peter Christopherson, Stephanie Corn, Elizabeth S. Cowgill, Kelly S. Crowdis, Ryan M. Dickinson, Aaron Ericsson, Heather Flaherty, Kristina Foster, Gabriela Garcia-Aguilar, Cornelia Gilroy, James Michael Hill, Jeremy Johnson, Paula Katavolos, Anne Katein, Sonya Keller, David E.B. Knudsen, Kurt Kreutzer, Jackie Kunzler, Annie Labrun, Joseph L. Mankowski, John Meyer, Thomas M. Monticello, Leslie Obert, Kelly Penraat, Ann Radovsky, Theresa Rizzi, Nicole Rosen, Lisa Shipp, Malcolm A. Silkstone, Cory Shay Sims, Bonnie L. Small, Karen St. Pierre, Cheryl Stockman, Regina Kiomi Takahira, Amy Valenciano, Heather Wamsley, Tamara Wills, Heather Workman, Brenda Yamamoto, and Jennifer Yearly.

Three individuals fulfilled the criteria for lifetime membership and were approved by the Executive Board. They were Tim Lumsden, Willima E. Moore, and Keith A. Cagan.

**MOTION:** A motion to accept the members was seconded and approved unanimously by voice vote.

**NEW BUSINESS****European College of Veterinary Clinical Pathology (ECVCP)**

Peter O'Brian reported that the European Board of Veterinary Specialization granted provisional recognition of the formation of the ECVCP that is independent of the College of Internal Medicine and the College of Pathology. This approval included the Constitution, Bylaws, and an informational brochure. Further information is available on the ESVCP website ([esvcp.com](http://esvcp.com)) and in VCP (volume 30 and 31 in the ESVCP meeting abstracts section). Approval was partly based upon demonstration of: (1) a need for veterinary clinical pathology; (2) sufficient practitioners, teachers,

facilities, training, and employment opportunities; and (3) rationale, data and majority support for it to be independent of the other Colleges. The objectives of the ECVCP are to: (1) establish in Europe standards of training and experience and examination for qualification as a specialist in veterinary clinical pathology; (2) further recognition of qualified specialists by certification; (3) develop and supervise continuing education programs in veterinary clinical pathology; (4) establish standards for the performance of laboratory procedures; and (5) further research and scientific progress in veterinary clinical pathology. The ECVCP will be governed by 7 committees: (1) executive committee to be the governing body; (2) credentials committee to review the credentials of applicants for membership by examination; (3) education committee to oversee training and continuing education; (4) examination committee to administer and prepare a certification examination; (5) laboratory standards committee to define laboratory standards and to approve training laboratories; (6) science committee to organize annual scientific meetings, maintain official journal (*VCP*), publish newsletter, and maintain website; and (7) nominating committee to oversee nominations and elections. De facto specialists are being called for until 3/05. These founding diplomates will be appointed by the charter diplomats (the organizing committee that submitted the proposal that was approved) based upon 7 years experience at 60% time in the specialty of clinical pathology, publication of 3 original articles in referred journals as the first author and 3 additional articles as co-author, and being a resident of Europe or active in Europe.

### **Management Group**

In 2001, Jeanne George appointed an ad hoc committee (consisting of Don Meuten, Linda Werner, Phyllis Fisher, Ellen Evans, and Eric Schultze as Executive Board liaison) to study the needs of our Society, to evaluate management groups and to make recommendations to the Executive Board. There were few management groups interested in a society the size of the ASVCP. Two (Allen Press and the Rees Management Group) were given strong consideration. After review, the ad hoc committee recommended that the ASVCP adopt management services provided by one of these groups. This view was seconded by several past ASVCP Presidents. Due to the cost involved with employing a management group, the committee felt the most important areas to pursue are to: (1) establish a national office; (2) maintain membership services; (3) promote corporate development; and (4) help organize the annual meeting. The Executive Board is moving forward with discussions with Rees Management Group. Eric talked to numerous officers in other organizations that employ the Rees Group. All have been extremely pleased and report that their treasuries doubled or tripled under the Rees Group. Bill Reagan and Eric have reviewed an initial contract with Rees Group but more work is required before review by the Executive Board. The Rees Group will allow the ASVCP to choose the services that we need.

### **Electronic Communications and Technology Committee**

The Executive Board authorized the formation of a new standing committee that will handle the electronic communication and information technology needs of the ASVCP. The members of this committee will include Roberta Relford, Kurt Zimmerman, Mary Christopher, Christine Hotz, and Jenny Thomas.

### **Membership Dues**

Expenses for the ASVCP are increasing. The Executive Board authorized a membership dues increase to \$80 for North American members, \$90 for members outside of North America, and \$50 for students and trainees.

### **INDUCTION OF NEW OFFICERS**

Outgoing Immediate Past-President Jeanne George and Secretary Jenny Thomas were thanked for their years of service. Each was presented with a plaque of appreciation and an ASVCP shirt. The Executive Board members for the upcoming year were introduced and include: Marlyn Whitney (incoming Secretary), Sonjia Shelly (Treasurer), Judy Radin (incoming 1<sup>st</sup> year Executive Board member), Sue Tornquist (2<sup>nd</sup> year Executive Board member), Harold Tvedten (President-elect), Bill Reagan (President), and Eric Schultze (Immediate Past-president). Bill thanked Eric for service as President and presented him with a plaque of appreciation.

### **ADJOURNMENT**

**Motion:** The motion to adjourn was seconded and approved unanimously by voice vote at 6:30PM CST.

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## **Announcements**

**Change of Address:** Please send any changes in mailing address or electronic mail address to the ASVCP Treasurer, Sonjia Shelly at PO Box 395, Davis, CA 95617-0395; Email: sonjia-shelly@idexx.com. Changes received after **February 28, 2003** will not be included in the 2003 Membership Directory.

**ASVCP Newsletter and/ or Website Submissions:** If you have any material of interest to post in the newsletter or on the website ([www.asvcp.org](http://www.asvcp.org)), please contact the ASVCP Secretary, Marlyn Whitney at D102 Veterinary Medical Diagnostic Lab, University of Missouri, Columbia, MO 65211; Email: [whitneym@missouri.edu](mailto:whitneym@missouri.edu).

**2004 ACVIM Forum.** The ASVCP arranges speaker(s) for the ACVIM meeting each year. The speaker(s) provide 8 hrs of talks reflecting current knowledge and/or in-depth reviews of topics in veterinary clinical pathology. The 2004 ACVIM meeting will be June 9-12, 2004 in Minneapolis, Minnesota. Please send suggestions for ASVCP speakers and topics for the 2004 ACVIM meeting to Sue Tornquist at [Susan.Tornquist@oregonstate.edu](mailto:Susan.Tornquist@oregonstate.edu).

**Division of Animal Clinical Chemistry (DACC) full-day Edutrak on Endocrine Disruptors: Public Health Concerns and Controversies.** Wednesday, July 23 at the AACC annual meeting. All are invited to attend. For registration info, see [www.aacc.org/meetings](http://www.aacc.org/meetings). This basic level program will be moderated by Gail Walter, DVM, Consultant, Kalamazoo, MI, and will carry CE credit of 1.5 and 2.25 hours. This session is intended for clinical chemists, technologists, pathologists, laboratory directors, and scientists in the fields of risk assessment, safety pharmacology, research and endocrinology. It will provide an overview of the current understanding of endocrine disrupting chemicals. Speakers will describe how a variety of natural and synthetic chemicals may produce serious health effects in humans and other species by mimicking or inhibiting the actions of endogenous hormones. The program will include: Identification and Assessment of Endocrine Disruptors, by Timothy Zacharewski, PhD, Michigan State University; Effects of Endocrine Disruptors on Thyroid Hormones in Animal Models, by Kevin Crofton, PhD, US Environmental Protection Agency; Disruption of Male Reproductive Development by Antiandrogens, by Paul Foster, PhD, National Institute of Environmental Health Sciences; The Potential Effects of Dietary Phytoestrogens on Rodent Endocrine Disruptor Studies, by Julius Thigpen, PhD, National Institute of Environmental Health Sciences; and Environmental Contaminants as Estrogens: Lessons from Wildlife, by Louis Guillette, PhD, University of Florida, Gainesville.

## Job Opportunities

**Assistant or Associate Professor of Veterinary Clinical Pathology.** The Department of Veterinary Diagnostic Medicine, College of Veterinary Medicine, University of Minnesota, invites applications for one full-time Assistant or Associate Professor of Veterinary Clinical Pathology. This position will be a tenure-track, tenured or contract faculty appointment. Rank and terms of appointment will depend on qualifications and experience consistent with collegiate and University policies. **Essential Qualifications:** The candidate must have completed a DVM or an equivalent foreign degree, ACVP board certification or eligibility, and demonstrated commitment to high quality service and teaching in clinical pathology. **Desired/Preferred Qualifications:** An MS or PhD degree. **Essential Experience:** Expertise in companion animal clinical pathology. **Responsibilities:** Provide clinical pathology diagnostic service to the Veterinary Teaching Hospital and Veterinary Diagnostic Laboratory and assist clinicians in the interpretation of laboratory results in cytology, chemistry and hematology. Teach senior clinical rotations in clinical pathology, participate in teaching veterinary clinical pathology to DVM and graduate students, and develop and participate in collegiate continuing education programs. Opportunities exist for supervision of clinical laboratories. Participate in research activities, which may be collaborative or focused on development of a recognized, extramurally funded research program. Time allotment to activities described above is flexible depending on applicant experience and interests. **The College and Campus:** The College is located on the St. Paul Campus of the University of Minnesota and has a reputation for excellence in basic and clinical research programs. Research strengths include infectious diseases, comparative pathology, genomics, molecular immunology, bone marrow disorders, immune-mediated hematologic diseases and genetics. Opportunities exist for collaboration with faculty in the Medical School. With a population of nearly three million, the metropolitan area offers urban living at its best, with a blend of big-city sophistication and small-town security and comfort. **Salary:** Commensurate with qualifications and experience. **Application Deadline:** April 1, 2003 or until the position is filled. **Start Date:** July 1, 2003 or later. **Application Procedure:** Qualified applicants should apply in writing and include a letter of intent and Curriculum Vitae. In addition, applicant should request that letters of

reference be submitted to the chair of the search committee from three individuals knowledgeable of the applicant's background, abilities in teaching and providing diagnostic service in clinical pathology, and interpersonal skills. Applicants are encouraged to send completed applications, including reference letters, by April 1, 2003. Applications accepted until position is filled. Mail applications to: Dr. Cathy S. Carlson, Chair, Search Committee, Department of Veterinary Diagnostic Medicine, College of Veterinary Medicine, University of Minnesota, 1333 Gortner Avenue, St. Paul MN 55108. Telephone: (612) 625-7717, Fax (612) 624-8707. E-mail carls099@umn.edu. *The University of Minnesota is an equal opportunity educator and employer.*

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**Veterinary Clinical Pathologist with strong interest in cytopathology** needed to join our team of specialists at Veterinary Diagnostic Imaging and Cytopathology, PC in Portland, OR. VDIC provides cytopathology and imaging services for practitioners nationwide. Approximately 50% of cytopathology samples are sonographically guided and are from internal organs/lesions. This is a low case-load/high quality practice and the successful candidate will be dedicated and passionate about cytopathology. One year post-residency experience and board certification strongly desired. The schedule is flexible and could be part-time or full-time. No weekend duty, plenty of vacation time, great benefits, and very competitive salary. Finding balance between work and life outside work is one of our primary aims. If this position is attractive to you, please mail or fax a letter stating professional and personal goals, curriculum vitae, and name and phone number of 3 references to the attention of Michele Menard, DMV, MS, PhD, DACVP, Veterinary Diagnostic Imaging and Cytopathology, P.C., 16900 SE 82<sup>nd</sup> Drive, Clackamas, OR 97015. Phone number: 503-722-8077; Fax: 503-722-8076. For more information concerning our practice, visit our Web site at [www.vdic.com](http://www.vdic.com).

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**Veterinary Clinical Pathologist Position.** The Department of Microbiology, Immunology and Pathology, College of Veterinary Medicine and Biomedical Sciences, Colorado State University, is seeking a veterinary clinical pathologist for a tenure track faculty position at the Associate or Assistant Professor level. The rank and salary will be commensurate with the candidate's experience. Responsibilities include diagnostic service, teaching, and significant collaborative or independent research. The percentage of commitment to the areas of service, teaching and research is negotiable, and dependent on the strengths of the candidate, but involves approximately 50% commitment to diagnostic service and teaching, and approximately 50% commitment to scholarly activity. The ability to establish and maintain an extramurally funded research program is highly desirable. An active, funded research program will be required for a 12 month appointment at the Associate Professor level. Many opportunities for collaborative research are available with clinical specialists and within the college's established Programs of Research and Scholarly Excellence. Teaching responsibilities include participation in a team-taught clinical pathology course to 2nd year professional veterinary medical (PVM) students and a team-taught clinical pathology practicum course to 3rd year PVM students. Responsibilities also include significant participation in resident/graduate student training. Teaching and service responsibilities are currently shared amongst four ACVP Board-certified clinical pathologists and one special-appointment Board-eligible assistant professor. This program provides diagnostic support services for the large caseload from the Veterinary Teaching Hospital, as well as for practitioners who submit samples through the Diagnostic Laboratory. Applications will be accepted until the position is filled. However, evaluations of applications will begin by February 24, 2003. Applicants should submit a letter expressing their interest and qualifications for the position, a current curriculum vita, and the names, addresses, and telephone numbers of three references to: Mary Anna Thrall, Chairman, Veterinary Clinical Pathologist Search Committee, Department of Microbiology, Immunology and Pathology, College of Veterinary Medicine and Biomedical Sciences, Colorado State University, Fort Collins, CO 80523. Phone: 970 491 7508; E-mail: [maryanna.thrall@colostate.edu](mailto:maryanna.thrall@colostate.edu). Contact the Search Committee or request additional information by phone (970-491-6144), E-mail ([mip\\_cpsearch@colostate.edu](mailto:mip_cpsearch@colostate.edu)), or Fax (970-491-0603). CSU is an EEO/AA employer.

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**Faculty Position in Veterinary Clinical Pathology.** The Department of Veterinary Biosciences at The Ohio State University invites applications for a full-time, tenure-track faculty position in veterinary clinical pathology. The position is available at the Assistant, Associate, or Full Professor level with rank and salary commensurate with the candidate's qualifications and experience. Applicants should have a DVM/VMD degree from an AVMA-accredited or equivalent institution, and be board certified by the

American College of Veterinary Pathologists (Clinical Pathology). Highly qualified board-eligible applicants will be considered. More senior candidates should have a proven record of success in attracting extramural research funds. Junior candidates with excellent potential to obtain extramural funding will be given consideration. Research responsibilities will include developing an extramurally funded, independent, program that can support graduate students at the M.S. and Ph.D. levels. Service responsibilities will include participation in the clinical laboratories for the Veterinary Teaching Hospital and in the scholarly activities of the department and college. Teaching responsibilities will include active involvement in the training and instruction of veterinary students, pathology residents, and graduate students. The Department of Veterinary Biosciences is a member of the most comprehensive health sciences center in America, which includes the Colleges of Veterinary Medicine, Medicine, Pharmacy, Dentistry, Optometry, Nursing, and Allied Health Sciences, all of which are located on a single campus. Among other resources, The Ohio State University has an NIH-designated Comprehensive Cancer Center with over 300 scientists, two campus-wide transgenic animal facilities, the Center for Retrovirus Research, and campus-wide graduate education programs in molecular, cellular and developmental biology, and biochemistry. Departmental support facilities are extensive and include BSL-3 containment laboratories; new state-of-the-art research laboratories; a flow cytometry, confocal, and *in vivo* imaging facility; shared equipment laboratories; and a genetically-modified animal phenotyping service. The clinical laboratories provide support services for the Veterinary Teaching Hospital, regional practitioners, and the Columbus Zoo. The Veterinary Teaching Hospital has one of the largest caseloads in the country and a broad spectrum of board certified specialists. The college has recently constructed a new four story Veterinary Medical Academic Building that houses a large and comprehensive library, teaching laboratories, state-of-the-art lecture halls, and two floors of research laboratories. The department employs 11 board certified anatomic pathologists, 2 board certified clinical pathologists, a board certified clinical chemist, a board certified microbiologist, and 18 research faculty with funded projects that include the pathogenesis of retroviral diseases, metabolic pathobiology, the cellular stress response, diseases of bone and calcium homeostasis, the pathogenesis of ehrlichial diseases, animal models of carcinogenesis, the immunopathology of infectious diseases, the biologic actions of hormones, reproductive toxicology, and models of heart failure. The graduate program includes over 70 students that pursue the M.S. and Ph.D. degrees in experimental pathobiology, molecular biology, biochemistry, microbiology, molecular virology, and physiology. Interested individuals should submit a statement of career goals, *curriculum vitae*, and three letters of reference to Dr. Maxey Wellman, Chair of the Search Committee, Department of Veterinary Biosciences, Ohio State University, 1925 Coffey Road, Columbus, OH 43210-1092. Review of applications will begin immediately and continue until a suitable applicant is selected. For more information, contact Dr. Wellman at (614) 292-1877, wellman.3@osu.edu, or visit the department website, [www.vet.ohio-state.edu/docs](http://www.vet.ohio-state.edu/docs). The Ohio State University is an AA/EOE. Women, minorities, Vietnam era veterans, disabled veterans, and individuals with disabilities are encouraged to apply.

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**Experienced Clinical Pathologist and Locum Clinical Pathologists:** IDEXX is a world leader in veterinary diagnostics in the areas of in-clinic testing and reference laboratories. Due to continuing expansion we require an experienced clinical pathologist, and have short-term locum vacancies available for various time periods. Based at our comprehensive facilities in Wetherby, West Yorkshire, you will be involved in reporting cases and interpreting results generated at the laboratory or in practice relating to cytology, haematology, clinical chemistry and endocrinology. There is a strong, collaborative relationship between our pathology team that includes 6 anatomical pathologists and 9 clinical pathologists. We encourage and value diversity and have a commitment to excellence, continued training and professional development as part of the worldwide team of IDEXX pathologists. In addition to an enviable reputation for laboratory analytical quality, expertise and experience we offer the opportunity for you to develop, extend and integrate your diagnostic skills across the sphere of laboratory medicine. This, in addition to a first-rate salary package and pension for permanent staff members. We are looking for applicants with postgraduate experience and qualification in clinical pathology, together with first-class communication and personal organisational skills, a commitment to teamwork and the highest levels of client service. Applicants currently enrolled for qualification examinations will be considered. Both positions hold a 40 hour/five-day week, which will include some Saturdays. The salary is negotiable depending on experience and qualifications. If you feel you meet our requirements, please send your CV to: Mrs. Gill Grainger, IDEXX Laboratories, Grange House, Wetherby, West Yorkshire, LS22 4DN, United Kingdom. Telephone: +44 1937 544000. Fax: +44 1937 544001. E-mail: [gill-grainger@idexx.com](mailto:gill-grainger@idexx.com)

MEMBERSHIP APPLICATION AMERICAN SOCIETY FOR VETERINARY CLINICAL PATHOLOGY

Name: \_\_\_\_\_

Address for Directory: \_\_\_\_\_

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Telephone: Office [ ] - \_\_\_\_\_ - \_\_\_\_\_ Home [ ] - \_\_\_\_\_ - \_\_\_\_\_

Fax [ ] - \_\_\_\_\_ - \_\_\_\_\_

E-mail \_\_\_\_\_@\_\_\_\_\_

Degrees	University or College	Year
_____	_____	_____
_____	_____	_____

Experience as related to veterinary clinical pathology: \_\_\_\_\_

\_\_\_\_\_

Present position: \_\_\_\_\_

Profession/occupation (mark one choice):

Veterinarian  Resident/Intern  Student  AHT  Medical Technologist

MLT  CLA  Other laboratory professional (specify): \_\_\_\_\_

If elected to become a member of the American Society for Veterinary Clinical Pathology, I agree to abide by the principles and regulations as detailed in the Constitution and Bylaws of the Society.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Complete this application and submit it to the ASVCP Treasurer. Include the applicable membership application fee:

- \$80 for US, Canada and Mexico
- \$90 outside North America
- \$50 for veterinary medical students, interns, residents and graduate students. Signature of faculty mentor/advisor is required:

Name of mentor/advisor: \_\_\_\_\_

Signature of mentor: \_\_\_\_\_

Payment is by check or money order (\$US), or credit card choices listed below.

Method of payment:

- Check or money order (payable to ASVCP)
- Visa  MasterCard Card Number: \_\_\_\_\_
- Expiration date: \_\_\_\_\_
- Signature \_\_\_\_\_

Mail to ASVCP Treasurer:

Dr. Sonjia Shelly  
ASVCP Treasurer  
PO Box 395  
Davis, CA 95617-0395